

Narula Institute of Technology
81, Nilgunj Road, Agarpara,
Kolkata – 700109



Minutes of the Meeting, Internal Quality Assurance Cell
(IQAC)

Quarter: 3rd, Academic Session: 2020-21

Date: 12th February 2021, Time: 4:00 PM

Mode of Meeting: Virtual

Minutes of the meeting of the Internal Quality Assurance Cell (IQAC) held on 12th February 2021 at 4:00 PM through virtual mode.

Members present

1. Prof. (Dr.) M.R. Kanjilal, Principal
2. Mr. Simarpreet Singh, Director JIS Group
3. Dr. Prabir Kumar Aditya, CEO Sprinriver Technology Private Ltd.
4. Mr. Pradip Chowdhury, Member of Rotary Club, Kamarhati
5. Prof. (Dr.) S.C. Konar, Dean R & D
6. Prof. Amlan Chakraborty, COE
7. Mrs. Nidhi Singh, Registrar
8. Dr. Surajit Bari, ECE, Coordinator
9. Dr. Rupa Bhattacharyya, BS & Hu
10. Prof. (Dr.) B.K. Medya, IT
11. Ms. Rupa Saha, CA
12. Dr. Biswajit Halder, CSE
13. Dr. Bikash Panja, ME
14. Ms. Susmita Das, EIE
15. Dr. Biswajit Halder, EE
16. Ms. Swantana Sarkar, IT Specialist , Alumni
17. Mr. Debopam Chakraborty, Software Quality Analyst I, Structural, Engineering Simulation, Bentley Systems, Alumni
18. Mr. Kushal Kumar, Student, PG, Power System (EE)
19. Ms. Shramana Guchait, Student, UG, ECE

Members absent

1. Mr. Harsh Kumar Jha, Former MD Tata Metaliks Ltd & the Former President, BCCI/ICC
2. Mr. Arya Banerjee, CE

Harsh
Coordinator, IQAC
Narula Institute of Technology
Agarpara Road, Agarpara

At the beginning of meeting, Prof. (Dr.) M. R. Kanjilal, Principal, extended welcome to all the members present in the meeting of IQAC and requested the coordinator to proceed as per agenda. Leave of absence is approved.

Agenda No.- 1

Confirmation and approval of the minutes of the last IQAC meeting held on 13th November 2020

Resolution:

The minutes of the last meeting which had been circulated earlier, has been placed and approved.

Agenda No. - 2

To note and ratify of Action Taken Report of last IQAC Meeting

The action taken report (Annexure-I) of the last IQAC meeting held on 13th November ,2020 was placed and noted.

Agenda No. - 3

Reporting of past event

Resolution:

Report of past event including ICCACCS-2020 was placed

Agenda No. - 4

Review of requirement of Building, Laboratories, Library, Faculty & Staff.

Resolution:

For each of the category, the review report has been placed. It was suggested to proceed as per requirements.

Agenda No. - 5

Discussion on carrying out new MoU and review of the activities under existing MoUs

Resolution:

It has been discussed to increase new MoU with industry/Institute for enhancing activities of students' internship. The activity report of existing MoUs have been placed and noted.

Agenda No. - 6

Review of the functioning of e-governance

Resolution:

The report of e-governance of the Institute was placed and noted.

Agenda No. -7

Review of participative learning, collaborative learning, problem, and project-based learning

Resolution:

Report of Student engagement in participative learning, collaborative learning, problem, and project-based learning from different programme was placed. It was also discussed that apart from curricular activities, students are also engaged in Hakathon, Project Exhibition, innovative idea presentation, paper presentation, model presentation, debate & quiz competition etc. The student centric learning approach was highly appreciated by the members.


Coordinator, IQAC
Narula Institute of Technology
Agarpara

Agenda No. - 8

Participation and Performance of Students, Staff and Faculty Members in MOOCs

Resolution:

Report on participation and certification by Students, Staff and Faculty members in different MOOCs was presented. It was suggested to increase a greater number of participations in MOOCs.

Agenda No. - 9

Any other Point

- It was suggested to enhance Alumni Network through different activities.
- The IIQA has been submitted on 23rd December ,2020. It is under review.
- Last date of Submission for AQAR 2019-20 has been extended by the NAAC due to pandemic situation

The meeting ended with a vote of thanks to all the members present.



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Coordinator, IQAC

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Prof. (Dr.) Maitreyi Ray Kanjilal
Principal
Narula Institute of Technology

Principal
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Internal Quality Assurance Cell (IQAC)

Action Taken Report

Followings are the action taken report of the IQAC meeting held on 13th November, 2020 through virtual mode.

Agenda Number	Agenda Notes	Resolution	Action Taken
Agenda No.-3	Discussion on NIRF Data for Submission	The members identified there has been a drop in score in Teaching, Learning and Recourses (TLR) and Graduation Outcomes (GO) in NIRF ranking 2020. It has been suggested to take care and carry out more analysis on the data before final submission.	The data has been analysed carefully for the submission of NIRF.
Agenda No. - 5	Review of R&D activity i) Research Facilities ii) Consultancy iii) Grants iv) Publications	The report of R & D activity was presented by Dean R & D. It has been Suggested to apply for more Govt. and Non. Govt. Grants. It is also suggested to give emphasis on more consultancy work.	The suggestions have been shared with Faculty and Staff Members through R & D cell and Heads of the departments for necessary action.
Agenda No. - 6	Analysis of placement status (Placement/Higher Education/ Entrepreneurship)	Placement status of latest graduation batch has been placed and noted. It has been suggested to improve number of Entrepreneurs and Higher Study from the Institute.	The Institute Innovation Council and Entrepreneurship & Incubation Cell is organizing activities to motivate students to become a successful Entrepreneur who has interest and capabilities in these directions. HODs are informed to motivate students for higher study

J. Ghani
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